



École Secondaire Ballenas Secondary School Parent Advisory Council AGENDA - General Meeting

Date: Thursday, October 10, 2024
Time: 6:30pm
Location: BSS Learning Commons - Library

Meeting Purpose:

- Build relationships, share knowledge and create community
- Public meeting for all Parents/Caregivers with student(s) at BSS
- Opportunity to learn about Public Education and opportunities in Qualicum School District

Attendees:

- BSS PAC Executive Team
- BSS Administration - Principal and/or Vice Principal(s)
- BSS Parents/Caregivers (All are voting members of PAC)
- Guests as requested & required (Eg: Student Voice, Teachers, QSD Trustees)

2024/2025 BSS PAC Executive Team:

Karri Kitazaki:	Chair	Michael Kilburn:	Director
<i>Open/Available:</i>	Vice Chair	Cara McLaughlinn:	Director
Brenda Fischer:	Treasurer (interim)	<i>Open/Available</i>	Director
Andrea Richardson:	Secretary	<i>Open/Available</i>	Director/BSS FAC Rep
		<i>Open/Available:</i>	DPAC Rep

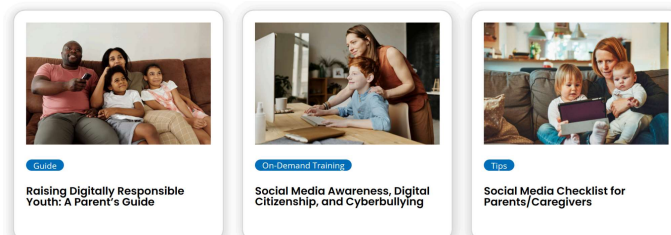
1. **Call to Order:** *Time*
2. **Welcome / Traditional Territories Acknowledgment:**
"We would like to acknowledge that Qualicum School District exists within the territories of the Coast Salish People and with the shared traditional territories of the Qualicum and Snaw-Naw-As (Nanose) First Nations"
3. **Introductions & Quorum Declaration:** *Quorum: 5 voting members, at least 3 being Executives (This is ideal and will be reviewed following Constitution & Bylaws Review)*
4. **Approval of Agenda:** *Changes, additions, approval*
5. **Approval of Previous Minutes:** *Errors, omissions, adoption*
6. **Principal / Vice Principal's Update:** Trish Cathrine, Heather Deering, Andrew Lee
 - New Change Room Tour!
7. **QSD Trustee Liaison Update:** Carol Kellogg (2024/25)
 - COWS: All 3 Committee of the Whole meetings (Finance & Operations, Policy & Education) are next week. These are public meetings that all parents/caregivers in QSD can attend. Agenda & Minutes can be found on [QSD Website](#).
8. **Reports:** *Report, update, discuss, recommendations, questions*

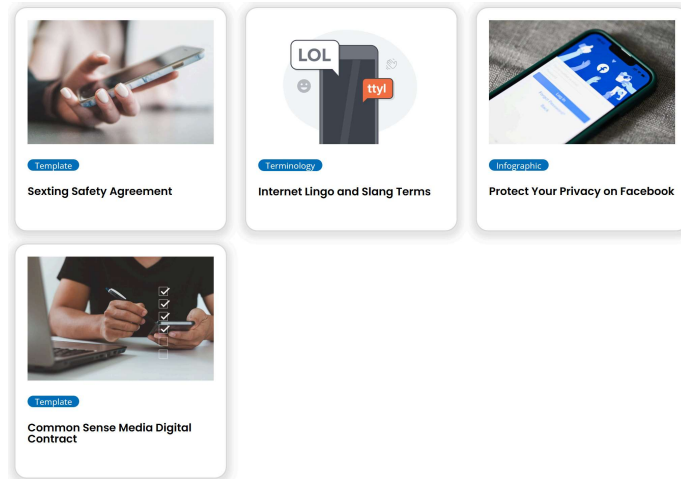
a. Chair/Vice Chair

- *Canadian Parents for French (CPF) Poinsettia Fundraiser.* The online ordering deadline is **November 7**. The proceeds from this fundraiser helps CPF put on French cultural events for the students, as well as provide the CPF scholarship funds for a grade 12 graduate.



- Grad 2025 Parents/Caregivers: Stay connected and Informed by emailing bssgradinfo@gmail.com asking to be added to their mail list. (Next Prom Committee Meeting: October 23 @ 6:30 in BSS Learning Commons/Library)
- Tier 2 Junior Girls Volleyball Tournament at Ballenas **November 1 & 2**
- [Safer Schools Together](https://saferschoolstogether.com/resources/parent-caregiver-resources/) (SST) Parent/Caregiver Resources:
<https://saferschoolstogether.com/resources/parent-caregiver-resources/>





- b. Treasurer:
 - Review General & Gaming Account
- c. DPAC: District Parent Advisory Council
 - Meetings: 3rd Wednesday of the month. Agenda & Minutes can be found on [QSD Website](#).
- d. FAC: French Advisory Council - Next Meeting: TBD
- 9. **Unfinished Business:** *Items carried forward from last meeting*
 - a. BSS PAC Constitution & Bylaws - Need to be reviewed/revised
- 10. **New Business:** *Items requiring a discussion, recommendation, decision*
 - a. BSS PAC Elections: Call for nominations for “Open/Available” 2024/25 BSS PAC Executive positions. Please email ballenaspac@gmail.com by October 9, 2024 to nominate yourself or someone else. Elections will be Thursday, October 10, 2024 at PAC Meeting.
- 11. **Open Discussion:** *Questions, concerns or comments*
- 12. **Next Meeting:** November 14, 2024 @ 6:30pm in BSS Learning Commons - Library
- 13. **Motion to Adjourn:** *Time*